

Minutes of the South Summit School District Board of Education Meeting held on September 11, 2014, beginning at 5:45 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Craig Hicken, President; Steven Hardman, Suni Woolstenhulme, James Snyder, Vice President; Matt Flinders, Superintendent Shad Sorenson, and Business Administrator Kip Bigelow.

Guests: Rachel Leavitt, Brooke Woolstenhulme, Stephanie Clegg, Whitney Leavitt, Broc Cuartas, Marco Juarez, Danielle Katterman, Steve Camp, Ryan Brown, Sandy Galovich, Wes Blazzard, Louise Willoughby, Chloe Jones-Fryer, Wendy Radke, Sheryl Degering, Joyce Ann Draper, Karen Lowry, Wade Woolstenhulme

1. President Hicken called the meeting to order at 5:45 P.M.
2. Invocation given by Mr. Hardman.
3. Pledge of Allegiance led by Superintendent Shad Sorenson.
4. Superintendent Sorenson introduced 9<sup>th</sup> grade student Marco Juarez to the Board, and showed a video that was produced last year sharing Marco's story of student success. Marco talked to the Board about his journey of becoming a better student through hard work and through the help and encouragement of his 8<sup>th</sup> grade teacher, Miss Anne Grappone. Marco was successful in redirecting his attitude and desire to become a good student and to achieve good grades. Marco's goal for 9<sup>th</sup> grade is to continue to achieve a 4.0 grade average, which will help him throughout high school in preparation to attend college and in obtaining a good career.
5. Information Report: High School Principal Steve Camp gave a 5-7 minute report sharing how the start of school has gone, issues the Board may need to be aware of that may concern constituents, and future and current needs to manage growth (facilities, resources and programs) based on the trends.
  - a. Overall good start
  - b. Some technology issues
  - c. Increased enrollments of 40 students (468)
  - d. Adopted IQ Reading Program
  - e. Anticipate 1-2 teacher increase
  - f. Anticipate expansion of high school facility
  - g. Online and Alternative Education facility getting good use
6. Public Comment:

Mr. Ryan Brown represented the Elementary School Site Council by expressing appreciation for the efforts of the School Board and the Elementary School Principal Mrs. Willoughby. Mr. Brown expressed concerns of the Site Council to the Board that the Elementary School Technology Specialist, Mr. Brent Gines, had been pulled out of the school to fill another position in the District, leaving a void in the preparation of 3<sup>rd</sup> and 4<sup>th</sup> graders in technology and keyboarding. In a meeting on September 10, the Site Council and Principal Willoughby discussed several options as a solution to fill the void, voting in favor (with a 5-4 split vote) of amending the School LAND Trust funds to replace the position this year by hiring a paraprofessional to facilitate the keyboarding instruction for 3<sup>rd</sup> and 4<sup>th</sup> grade. Last year Mr. Gines was reassigned for a half day and this is the model used last year and again this year for the first and second grades. Mr. Brown expressed concerns of the Site Council about redirecting professional development School LAND Trust funds for this purpose, and asked the District to reallocate funds to replace the part time position.

Site Council parent Rachel Leavitt spoke to the Board about the pressures on 3rd graders in the Dual Immersion program, in addition to the SAGE testing, and the difficulty in getting the children ready to take the tests. The absence of a Technology Specialist increases the pressures placed on the students in preparation for the tests.

Second grade teacher Karen Lowry spoke to the Board about preparing students for Common Core and SAGE testing. She explained that a critical part of taking the test is the computer and keyboarding skills. Mrs. Lowry was not in favor of using professional development funds from the School LAND Trust funds to use for replacing the technology specialist because of the amount of training required for SAGE testing.

Parent Chloe Jones-Fryer expressed concern that her 3rd grade child does not have the keyboarding skills necessary to take the tests. She expressed to the Board that children need to be taught reading, writing, math, and technology. As a parent, Mrs. Fryer asked that a Technology Specialist be funded by the District for the school. Mrs. Fryer was not in favor of using Professional Development funds to replace the technology specialist.

7. The Board discussed the amendment to the Elementary School LAND Trust Funds.
8. Mr. Flinders motioned to approve the Elementary School LAND Trust Funds Amendment. Seconded by Mr. Snyder.  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman  
Nays: Mrs. Woolstenhulme.
9. Information Reports:  
School Principals and directors were asked to be prepared to give a brief report sharing how the start of school has gone, issues the Board may need to be aware of that may concern constituents, and future and current needs to manage growth (facilities, resources and programs) based on the trends.

Middle School Principal Wade Woolstenhulme:

- a. Replacements for retired employees
- b. Currently using every classroom, but still have room for a little growth
- c. Technology issues with school year start up. New technology goal (August 1) for Power School to be ready for them to use is important.
- d. Appreciation to 5<sup>th</sup> grade team for taking time during summer to create math journals to support the implementation of their new curriculum.
- e. 6<sup>th</sup> grade team purchased text book that matches Utah Core
- f. Appreciates the use of technology in the classrooms

Elementary Principal Louise Willoughby:

- a. Wonderful start to the new school year
- b. Love the 2 days to complete assessments and for parents to come in to meet teachers before school starts
- c. Celebration K-3 Reading achievements based on last year assessments.
- d. Updated Board of changes in School demographics
- e. Increase of Kindergarten students not prepared academically

SPED (Danielle Katterman):

- a. Increase in severity of students (biggest increase in the preschool) being served.
- b. Wider range of services needed for students with multiple disabilities (services attained through USDB for one student.)

- c. Required to provide nurses and/or CNA's to work with students – in addition to the one school nurse on staff
- d. Do not anticipate medical conditions of these to change or improve in the next few years
- e. Parents of children with disabilities have requested a playground for special needs students. Principal Willoughby is researching costs and equipment.

CTE (Stephanie Clegg)

- a. Update on 5-yr plan from last year's update
- b. New Green House: Open house Thursday, October 9, from 5:00-6:00 (Walk –through with refreshments)
- c. Clarification about yearbook: this year 50 photography students will be creating the high school yearbook. There is not a Yearbook class.

Bus Garage (Wes Blazzard):

- a. Good start with a few last minute issues that they worked out.
- b. Helpful to have a staggered start
- c. Student data was late which caused a delay in building routes.
- d. Database temporarily lost all Kindergarten students
- e. Staffing this year is much smoother, but the public is not applying for bus driver jobs because of the nature of the job -- broken schedules, difficulty in keeping another job at the same time, etc.
- f. Routes: wheel chair student adjusted 1 route
- g. Extreme spike in ridership. One stop jumped 20 riders
- h. Future needs: Repair costs are skyrocketing, and we need to maintain the current fuel system. Underground storage tanks will need to be replaced – they are 27 years old, and they have a 30-year expected life span.
- i. Concerns regarding turn around space between the Green House and Football field: Not enough room for busses to turn around. Need to get the word to the other districts so they know where to park. Building is getting old, but is better than most other school districts

10. Motion by Mr. Hardman to approve the consent calendar, which included the following:

- d. Minutes of the August 14, 2014 meeting,
- e. August 2014 Check Summary
- f. August 2014 Revenue Report
- g. August 2014 Expenditure Report
- h. Hughes Construction Payment Request
- i. New Hires approved:
  - i. SSAFC -- Josefina Alvarado (Custodian), and Eugene Lambert (Weight Room Attendant)
  - ii. Substitute Teachers -- Karen Wilson, Bridgette Souza, Elizabeth Deane, Todd Daines, Maureen Sheehan Bickner, Darlene Clegg
  - iii. Substitute Lunch Room/Substitute Teacher – Cathie Lewis
  - iv. Substitute Lunch Room -- Jill Blazzard
  - v. Substitute Teachers Aide -- Teddi Ann Grajek
  - vi. Volunteers -- Brayden Powers (High School Girls Soccer), Amberlee Hendricksen (High School Volleyball), Melissa Smith (High School Cheerleading)
  - vii. SpEd (additional 6 hours) -- Melanie Bowen
  - viii. Honors Music Class (Middle School) – Sherry Lowry
- j. Request for additional part-time Food Services worker
- k. Travel Request for Tamyra Williams and Jordon Tall (Annual Yellowstone Trip)
- l. Home School Certificates: Eden Joy Jones, Elijah Austin Jones, Samuel Keech, Caroline Keech, Carmel Slater, Joshua Willis, Brett

Willis, Ryan Willis, Danielle Willis, Alianna Grace Sapp, Adaline Mae Farmer.

Seconded by Mr. Snyder.

Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.

Nays: None.

11. The Board discussed current and future growth and potential building needs.  
They discussed looking at land and communities to determine whether they want to move schools out or possible year round school.  
  
The board would like to see asphalt on both sides of the new District Office Building. Mr. Bigelow will look into the cost of asphalt and getting an RFP.
12. The Board discussed the proposed meeting schedule for the 2014-2015 year, meeting on the second Thursday of each month, with no meeting in July.
13. Mr. Snyder moved to approve the 2014-2015 Board Meeting schedule.  
Seconded by Mr. Hardman. Mr. Flinders moved to amend the motion by changing the January meeting to Monday the 12<sup>th</sup> of January to accommodate Board and administrators to attend the USBA meetings in Salt Lake City.  
Seconded by Mr. Snyder. Question was called for amendment  
Yeas: Mr. Hardman, Mr. Flinders, Mr. Hardman, Mr. Hicken, Mrs. Woolstenhulme.  
Question for motion  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.  
Nays: None.
14. The Board reviewed Policy 3003 - School Year and Instructional Time (3rd Reading)  
Mrs. Woolstenhulme moved to adopt the policy for a final reading. Seconded by Mr. Snyder.  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.  
Nays: None.
15. The Board reviewed Policy 4006 - Parental Rights (2nd Reading)  
Mr. Hardman motioned to approve the second and final reading. Seconded by Mr. Snyder.  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.  
Nays: None.
16. Subject G. Policy 5003 - Hiring Policy (First Reading)  
Mr. Snyder complimented Superintendent Sorenson's work on this policy. Mr. Snyder motioned to adopt for first reading. Seconded by Mr. Hicken.  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.  
Nays: None.
17. Subject H. Policy 5008 - Personnel Transfer (First Reading)  
Mr. Hardman motioned to adopt for first reading. Seconded Mr. Flinders.  
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.  
Nays: None.

#### Superintendent Items

- a. Superintendent Sorenson expressed appreciation to the Board

Members for their feedback and diligence regarding the amendment to the Elementary School LAND Trust funding for a technology specialist.

- b. Superintendent reported that Convocation went well. Feedback from faculty and staff has been positive.  
Mr. Hicken commented that he had received positive feedback. The catered lunch was a good culmination of the event.
- c. The District office is spending a lot of time getting substitute Staffing. The Board may need to consider increasing the amount of pay per hour for substitutes. Currently paying \$8.00 per hour for substitutes without a teaching license, and \$10.00 per hour for substitutes with a teaching license. The Board encouraged Dr. Sorenson to research and report back.
- d. Summit County is looking for a new county manager.. A Park City Board member is on the hiring committee and sent an email wanting input from other school board members.  
Questions from the Board: Who makes up the hiring committee?  
Will there be representation from all three districts?  
Appreciated the PC Board member for reaching out for input from the council is good. They want to be kept in the loop. The Board wants someone with experience in rural populations.
- e. Sage Reports will be coming out in October. The results will be lower than previous years. There is discussion as to whether Sage will continue. The plan for next year is to initiate pre-testing in preparation for the final testing in April and May.

#### Business Administration Items

- a. Construction update:  
Middle School bus lane and parking lot finishing up  
HVAC is wrapping up

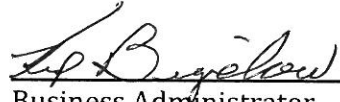
#### Board Member Items:

- a. Mr. Hardman suggested creating a "fan of the year award" for athletic events, with a Super Fan Hall of fame, and induct a few fans every year. Perhaps the fans could be given a complementary pass to athletic events.
- b. Invite students who went to Boy's & Girl's State to the Board Meeting in October to report on their experience.
- c. Mr. Flinders commented that the best part of Board Meeting was recognizing student success story Marcos Juarez. Encouraged highlighting a success within the district each month. He like the recognition Principal Woolstenhulme gave his 5<sup>th</sup> grade team for their work during the summer months.
- d. Mr. Flinders would like to see a Plan developed to support technology, and encourages a data-driven theme.
- e. Mr. Snyder asked about yearbooks from last year, and if there was a price reduction on the yearbooks. He hoped the problem was documented, and there was disciplinary action.
- f. Mr. Hicken emphasized appreciation for the people attending the Board Meeting. They also need to be part of the solution with ideas.

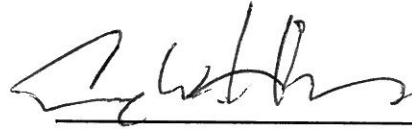
Mrs. Woolstenhulme motioned to adjourn the meeting at 8:47. Seconded by Mr. Hardman.

Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.

Nays: None.



Business Administrator



Board President